



Government of India

सुगन्ध एवं सुरस विकास केन्द्र, कन्नौज
सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय
निविदा सूचना

एफ एफ डी सी कन्नौज आठ सीटर वाहन एवं कुशल एवं अकुशल श्रमिक हेतु अनुबंध करना चाहता है जो की प्रारंभिक तौर पर दो माह के लिए की जाएंगी संतोषपूर्ण कार्य करने पर अनुबंध एक वर्ष बढ़ाई जा सकती है इच्छुक आपूर्तिकर्ता केंद्र से किसी भी कार्य दिवस में आकर या केंद्र की वेबसाइट www.ffdcindia.org से निविदा प्राप्त कर सकता है निविदा की जमा करने की अंतिम तिथि 15.12.2018 होंगी विशेष जानकारी के लिए मो.न. 9450691522 पर सम्पर्क कर सकते हैं।

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Fragrance & Flavour Development Centre

Ministry of MSME, Govt. of India,
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TERMS & CONDITIONS FOR HIRING OF VEHICLE

Centre is intend to engage of vehicle for office use, as per the following terms & conditions mentioned as under, to be noted by the persons/parties who are willing to attach their vehicle on hire for official use in the centre:–

1. That the vehicle shall be kept neat and clean and in perfect running condition provided with seat covers and curtains. The bidder should be able to provide required vehicles, preferably 2012 or later models of seven +one i.e. eightseater.
2. That the vehicle must be valid **'TAXI PERMIT'** to run in the territory of Uttar Pradesh and New Delhi / Delhi.
3. That the minimum running of vehicle shall be 2500Kms per month and up-to this running no additional charges shall be paid.
4. That payment shall be made on monthly basis on production of bills for the respective months.
5. **Please intimate the amount of Rs. (Rs. _____) only per month in lieu of which the following services shall be provided by the person / party /agency whose proposal is accepted.**
 - a. The minimum running of vehicle shall be 2,500Kms per month, and up to this running, no additional charges shall be paid.
 - b. The driver shall be well behaved and well dressed and in no case be addictive of any drug or liquor.
 - c. Normally, duty hours shall be 09:00 AM to 07:30 PM but in emergent condition, services shall be taken at any time round the clock and for this purpose, the vehicle owner shall provide substitute / replacement for non-interrupted services.
 - d. All types of expenses in maintaining and running of the vehicle including driver's salary and legal expenses/ taxes, fuel, lube, spares, repairs, maintenance and service shall be responsibility of the person / party whose proposal is accepted and he will ensure to make these payments timely and keep the vehicle always in good condition. There shall be no lack of periodical service of vehicle, and vehicle shall be always kept in ready to run on road physically and legally.
 - e. That settlement of excess and less running shall be made once in six months meaning thereby that running less than 2500Kms per month shall be accumulated till 6 months and running above than 2500Kms in subsequent or earlier month shall also be accumulated till 6 months and at the end of six months the running of 12000 KM shall be treated within package payment and excess of this running shall be paid @ Rs.12/- per Km. and if after six months it is found that running over all less than 12000Kms, no extra payment shall be made even if, within six months there is running above 2500Kms in a particular month or more than one particular month.

- f. The running shall be counted from office to office and not from the residence of the vehicle owner. The running for the purpose of repair or service of vehicle shall be excluded from the running limit of 2500Kms.
6. The vehicle shall not be used for commercial or any other purpose and it shall exclusively be at the disposal of the centre. If it is found to be used anywhere else, the agreement shall be terminated immediately without any notice and person/party whose proposal is accepted, shall not be responsible for any act committed through this vehicle. The driver shall be responsible for keeping the vehicle clean at every time.
 7. The log-book of vehicle shall be maintained by the driver and shall be signed by the competent authority.
 8. In case of non-availability of the vehicle on any day, the competent authority will have right to hire the vehicle of the same category till the period the vehicle is not provided by the person/party whose proposal is accepted, and the person/party whose proposal is accepted, shall be liable to pay the bill raised by the person providing substitute vehicle immediately, or otherwise this amount shall be deducted from the dues payable to the person/party whose proposal is accepted, along with damage charges of Rs.200/- per day.
 9. That if the undersigned remains unable to be provided with the vehicle on call or within two hours from call, or if driver is not in a condition to drive the vehicle, the undersigned shall hire another vehicle and the person/party whose proposal is accepted, shall pay the cost for it.
 10. The vehicle shall be made free for two days whenever its periodical service is due.
 11. That the minor maintenance like alignment, balancing, nut tightening minor electrical and electronic faults shall be managed during the free hours of duty and no extra time shall be provided for this purpose.
 12. That in unfortunate conditions like accident, major damage of vehicle, the person/party whose proposal is accepted, shall provide substitute vehicle within two days and also shall make arrangement to make available transport for officer / official traveling in vehicle to their destination /treatment place, whatever condition may be.
 13. That in condition of unsatisfactory services the contract shall be terminated without giving any notice.
 14. The monthly bill disclosing date wise running KM and reporting hours as well as relieving hours duly authenticated by competent authority, shall be produced by 3rd day of subsequent month. The person /party, whose proposal is accepted, must produce his bill within the above said period, otherwise penalty for Rs.100/- may be levied for the delay of producing the bills.
 15. Normally, payment of bill shall be ensured within 15 days from tendering the bill yet the undersigned is not bound to adhere, this time limit, if the reasons are beyond his control.
 16. The agreement is initially being signed for **one year** which will likely to be continued further, subject to mutual consent and will be bound by the changes brought by the centre.
 17. That the increase in running cost of vehicle like increase in rates of fuel, lube, salary, legal taxes/charges etc. shall in no case effect the term & condition of this contract till it is not renewed.
 18. That both of the persons, i.e. the person / party whose proposal is accepted, and the competent authority, shall be at their will; to terminate the contract by giving notice of three months even if there is no violation of terms and conditions of agreement.
 19. The person/party, whose proposal is accepted, shall ensure comprehensive insurance of vehicle before one week from the expiry of previous year's insurance.
 20. The Driver shall keep his mobile ready in use, every time, with him.
 21. In case of vehicle is used in odd hours, extra amount for Rs. 200/- will be paid as night allowances for driver.

22. In case the supplier fails to comply with condition in partially or fully, his contract will be terminated forthwith.
23. FFDC has reserve the right to terminate the contract/agreement anytime without assigning reason thereof.
24. JURISDICTION: The competent court within the limits of Kannauj shall have conclusive jurisdiction in matters arising out of this contract deed.

All the terms & conditions as stipulated above are accepted.

Signature & stamp of person / party /agency