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Government of India

सुगन्ध एवं सुरस विकास केन्द्र, कन्नौज

सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय

निविदा सूचना

एफ एफ डी सी कन्नौज आठ सीटर वाहन एवं कुशल एवं अकुशल श्रमिक हेतु अनुबंध करना चाहता है जो की प्रारंभिक तौर पर दो माह के लिए की जाएंगी संतोषपूर्ण कार्य करने पर अनुबंध एक वर्ष बढ़ाई जा सकती है इच्छुक आपूर्तिकर्ता केंद्र से किसी भी कार्य दिवस में आकर या केंद्र की वेबसाइट www.ffdcindia.org से निविदा प्राप्त कर सकता है निविदा की जमा करने की अंतिम तिथि 15.12.2018 होंगी विशेष जानकारी के लिए मो.न. 9450691522 पर सम्पर्क कर सकते हैं।

सुगन्ध एवं सुरस विकास केन्द्र
सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय,
भारत सरकार की एक स्वायत्तशासी संस्था
जी.टी. रोड, मकरन्द नगर, कन्नौज- 209726 उ.प्र. (भारत)
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FRAGRANCE & FLAVOUR DEVELOPMENT CENTRE
Industrial Estate, Makrand Nagar, Kannauj – 209 726
Ph. : 05694-234465, 234791, Fax : 05694-235242

TERMS & CONDITIONS OF CONTRACT DOCUMENT

SCOPE OF WORK

Supply of manpower for FFDC, Kannauj

- (i) Cleaning of office buildings, laboratories, workshops, toilets, bathrooms, roads & surroundings (sweeping & mopping wherever required).
- (ii) Cleaning of Sewerage & Drainage Lines in & around the campus area.
- (iii) Agricultural operations – cutting of grass, maintenance of garden, pruning & cutting of trees, plantation in the campus, weeding, hoeing, irrigation, fertilization, distillation, harvesting, layout and cleaning of plant, etc.
- (iv) Activities in laboratory, workshop and office at FFDC, Kannauj.

Note : For item Sl. No. (i to iv) Lowest Service Charges may be quoted in term of percentage at minimum Govt. wage rate. All govt. liabilities may be specified clearly in the tender.

Service charges:.....on actual wages.

Terms & Conditions:

1. The contractor must be Regd. with Labour Deptt., EPF Office, Service Tax Authorities etc. and should be a regular assessor of Income Tax. He has to furnish photocopy of the returns of proceeding year.
2. The workers/labour engaged by the contractor for the said contract should not be minor and over the age of 18 years in accordance with labour laws.
3. The health and hygiene of the workers must be well maintained and should not be suffering from any communicable disease.
4. The workers shall be neat and clean and possessing good manners while communicating with officers/staff/trainees/guests.
5. The contractor shall also maintain all records/registers as per rules/existing orders.

6. Whenever any worker goes on leave, suitable substitute arrangement is to be made by the contractor well in advance so that the work at centre does not get affected.
7. The equipments, machineries etc. of the centre will be utilized properly by the workers.
8. Any theft/loss/damage caused to the equipments/machineries/utensils/furniture, etc. of the centre will be the sole responsibility of the contractor and the amount assessed will be recovered from the bill.
9. The contractor shall visit the centre daily for completion of formalities.
10. Payment will be made within 10 days on completion of formalities on the bill preferred by the contractor by Net-banking/online transfer/ cheque/draft. However, the contractor shall disburse wages to the workers latest by 7th of every month.
11. The contract period will be intimated later on.
12. No any term or condition put-up by the contractor shall be acceptable to centre.
13. Primary responsibility & treatment for accidents in the campus will be taken care-off by the centre. But the liability for any major miss-happenings will rest with the contractor.
14. TDS deductions shall be made as per rules and remitted to I.T. Authorities.
15. The contract shall be a commercial contract and not the one of creating any employment. There shall be no employer–employee relationship between the FFDC and the contractor or any of the workers employed by the contractor.
16. In case the contractor fails to comply with condition in partial or fully, his contract will be terminated forthwith.
17. FFDC has reserve the right to terminate the contract anytime without assigning reason thereof.
18. JURISDICTION: The competent court within the limits of Kannauj shall have conclusive jurisdiction in matters arising out of this contract deed.

All terms & conditions as stipulated as above are accepted.

Signature & Stamp of Firm



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TERMS & CONDITIONS OF CONTRACT DOCUMENT

SCOPE OF WORK

Supply of manpower for FFDC, Extn. Unit, Kanpur

- (i) Cleaning of office buildings, laboratories, workshops, toilets, bathrooms, roads & surroundings (sweeping & mopping wherever required).
- (ii) Cleaning of Sewerage & Drainage Lines in & around the campus area.
- (iii) Agricultural operations – cutting of grass, maintenance of garden, pruning & cutting of trees, plantation in the campus, weeding, hoeing, irrigation, fertilization, distillation, harvesting, layout and cleaning of plant, etc.
- (iv) Activities in laboratory, workshop and office at FFDC Extn. Unit, 107-A, Industrial Area, Fazalganj, Kanpur.

Note : For item Sl. No. (i to iv) Lowest Service Charges may be quoted in term of percentage at minimum Govt. wage rate. All govt. liabilities may be specified clearly in the tender.

Service charges:.....on actual wages.

Terms & Conditions:

1. The contractor must be Regd. With Labour Deptt., EPF Office, Service Tax Authorities etc. and should be a regular assessor of Income Tax. He has to furnish photocopy of the returns of proceeding year.
2. The workers/labour engaged by the contractor for the said contract should not be minor.
3. The health and hygiene of the workers must be well maintained and should not be suffering from any communicable disease.
4. The workers shall be neat and clean and possessing good manners while communicating with officers/staff/trainees/guests.

5. The contractor shall also maintain all records/registers as per rules/existing orders.
6. Whenever any worker goes on leave, suitable substitute arrangement is to be made by the contractor well in advance so that the work at centre does not get affected.
7. The equipments, machineries etc. of the centre will be utilized properly by the workers.
8. Any theft/loss/damage caused to the equipments/machineries/utensils/furniture, etc. of the centre will be the sole responsibility of the contractor and the amount assessed will be recovered from the bill.
9. The contractor shall visit the centre daily for completion of formalities.
10. Payment will be made within 10 days on completion of formalities on the bill preferred by the contractor by Net-banking/online transfer/ cheque/draft. However, the contractor shall disburse wages to the workers latest by 7th of every month.
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